



Business Associate of  
BSCIC  
Certifications Private Limited



Auditor / Lead Auditor  
Training Course-Quality  
Management Systems  
(QMS)  
IRCA Ref. A18130

## Training Proposal

For the attention of:

Date: 07 March 2017

### COURSE DETAILS

#### ISO 9001:2015 - QUALITY MANAGEMENT SYSTEM STANDARD

This course provides delegates with fundamental knowledge of assessment skills that will add value to organizations. This course complies with IRCA -2245 criteria. Successful completion of the course fulfills the formal training requirement for individuals seeking Third Party Assessments.

By the end of this course you are expected to be able to get the:

#### Knowledge:

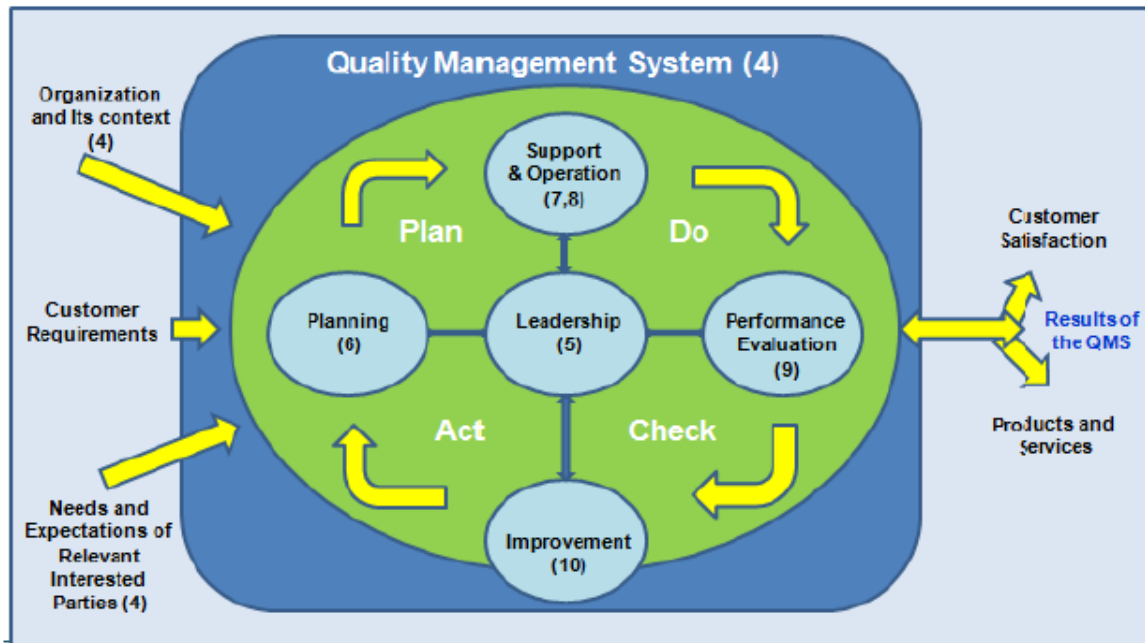
- Describe the purpose of:
  - a quality management system,
  - quality management systems standards,
  - management system audit,
  - third-party certification
  - and the business benefits of improved performance of the quality management system.
- Explain the role and responsibility of an auditor to plan, conduct, report and follow up a quality management system audit in accordance with ISO 19011, and ISO/IEC 17021-1, as applicable.

#### Skills:

- Plan, conduct, report and follow up an audit of a quality management system to establish conformity (or otherwise) with ISO 9001 and in accordance with ISO 19011, and ISO/IES 17021-1, as applicable.

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**Website:** [www.qic-eg.com](http://www.qic-eg.com)  
**Facebook:** <http://www.facebook.com/QIC2017>



## WHO SHOULD ATTEND?



Anyone who is or aspires to be:

- A Third Party Assessor or Lead Assessor of ISO 9001: 2015.
- Responsible for undertaking audits of suppliers/subcontractors as per ISO 9001: 2015.
- Responsible for implementing internal audits and audit programs as per ISO 9001: 2015.
- Responsible for implementing the ISO 9001 series of standards



## **COURSE OUTLINE:**


Course starts at 08:30 and ends approximately at 18:00. Maximum attendance 10 delegates per tutor.

**Timings for the Course for SUCCESS**

	Day 1 0830 – 1800	
	Day 2 0830 – 1800	
	Day 3 0830 – 1800	
	Day 4 0830 – 1800	
	Day 5 0830 – 1300	

Lunch breaks: 45 Min  
Coffee breaks: mid morning & mid afternoon

*Adding value to your business* 

Pre-course information is sent to delegates approximately a week prior to the beginning of the course (subject to the fee paid).

The course is highly participative and will enable delegates to build on existing skills. Emphasis is placed on practical application of assessment knowledge and skills. Realistic case studies allow delegates to apply skills and knowledge to all stages of the assessment process.

## **Criteria of Eligibility:**

Some specific QMS knowledge and Min. 4 years working experience is required. This is an intensive course. **Before starting this course, students are expected to have the following prior knowledge:**

- a) **Knowledge of the following quality management principles and concepts:**
- The Plan, Do, Check, Act (PDCA) cycle.
  - The relationship between quality management and customer satisfaction.
  - Commonly used quality management terms and definitions and the 8 Quality Principles as given in ISO 9000.
  - The process approach used in quality management.
  - The Model of a Process Based Quality Management System, the structure and content of ISO 9001.



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- b) Knowledge of the requirements of ISO 9001, which may be gained by completing an IRCA certified QMS Foundation Training course or equivalent.
- c) Upon registration at the course in the beginning three will be a Pre-Questionnaire understating.

## COURSE FACILITATORS:

All course facilitators are highly qualified and experienced both in training and assessment of Quality Management System. We strongly believe that the experience in Quality Management System Assessment and Training skills is a right combination to deliver a practical training course. They are selected on their ability to make BSCIC courses both practical and enjoyable.

## PRESENTATION APPROACH

- English for data show.
- English for material and handouts.
- English/Arabic for delivery and discussion
- Workshops and group activities.

## COURSE FEES:

- Standard fees are 4000 L.E / trainee.

## Fees are to include (for each trainee):

- Training material - hard copy.
- Course certificate

## Course Agenda

- Attached.

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